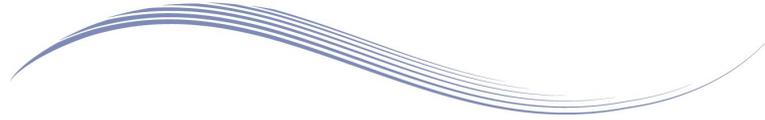


rocks lane



ROCKS LANE CHISWICK

SAFEGUARDING POLICY AND PROCEDURES

All Sports & Activities

Version: 5.0 December 2025

Policy Owner: Barry Murray

Safeguarding Officer: Drew Warren

Email: andrew@rockslane.co.uk

Next Review Date: December 2026

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1. POLICY STATEMENT AND SCOPE

Rocks Lane Chiswick recognises its moral and statutory responsibility to safeguard and promote the welfare of all children (under 18) and adults at risk.

This policy applies to all sports and activities including padel, tennis, netball, football, soft play, birthday parties, holiday camps and venue hire activities.

Safeguarding is everyone's responsibility.

2. POLICY PRINCIPLES

- The safety and welfare of children and adults at risk is paramount.
- All individuals have an equal right to protection from harm.
- Concerns will be taken seriously and responded to promptly.
- We promote a culture where concerns can be raised without fear.

3. RESPONSIBILITY FOR SAFEGUARDING

The Management Team holds overall accountability.

Safeguarding Officer:
Drew Warren
andrew@rockslane.co.uk

If a child or adult is in immediate danger, call 999.

4. SAFE RECRUITMENT

Enhanced DBS checks, identity verification, references and safeguarding training are required for relevant roles. No staff member may undertake regulated activity without clearance.

5. TRAINING

Safeguarding training is mandatory for coaches, camp leaders and managers. All staff receive safeguarding induction.

6. SUPERVISION REQUIREMENTS

Children must be delivered directly to activity leaders. Appropriate ratios must be maintained. Holiday camps require at least two adults present at all times.

7. CHANGING ROOM POLICY

Parents supervise children unless part of structured activity. Staff must not routinely enter changing rooms when children are present. Mobile phones and photography are prohibited.

8. POSITIONS OF TRUST

Adults coaching or supervising children are in positions of trust. Sexual activity with a child under 18 in this context is a criminal offence under the Sexual Offences Act 2003 (as amended).

9. TYPES OF ABUSE

Child abuse includes physical, sexual, emotional abuse and neglect. Adult abuse includes physical, sexual, psychological, financial, neglect, discriminatory and organisational abuse.

10. ANTI-BULLYING POLICY

Zero tolerance approach to bullying including physical, verbal, discriminatory and cyberbullying. All reports are taken seriously.

11. ONLINE COMMUNICATIONS POLICY

Professional communication only. No private social media contact. Parents included in relevant communications for under 18s.

12. PHOTOGRAPHY & FILMING POLICY

Written parental consent required for promotional use. No photography in changing areas. Images stored securely.

13. RESPONDING TO A SAFEGUARDING CONCERN

Ensure immediate safety. Report to the Safeguarding Officer. Do not investigate. Record factual details. Call 999 if immediate danger exists.

14. CONFIDENTIALITY & INFORMATION SHARING

Information shared on a need-to-know basis and stored securely. May be shared without consent where risk of harm exists.

15. WHISTLEBLOWING

Concerns may be raised with the Safeguarding Officer or externally via NSPCC Whistleblowing Advice Line – 0800 028 0285.

16. POLICY REVIEW

This policy will be reviewed annually or following significant incidents or legislative changes.